

Right to Work Policy

Checking Our Employee's Right to Work

We confirm that RVT follows all right to work checks as per Government requirements to ensure all our employees are entitled to work in the UK. It is a contractual term for all our employees to have a valid right to work in the UK for the duration of their employment.

Documents requested

We request documents as listed by the Government as proof of right to work.

Follow up checks

If the employee's right to work is time-limited, we check their documents again when they are due to expire.

Copies of documents

We retain copies of all right to work documents for current employees. For previous employees we retain right to work documents for 2 years from the date of termination. All documents are securely stored.

Signed:.....

Director: Phil Dupont

Date: January 2025

